





5th June 2024

RC- Varanasi

Online orientation of Exam Centre Superintendents for TEE June 2024



Regional Centre Varanasi organized Online Orientation of Exam Centre Superintendents for TEE June, 2024 on 05.06.2024, Wednesday at 5 PM through Google Meet.

Total 40 participants including 17 Examination Centre Superintendents and their part time staff attended the meeting. Dr. U. N. Tripathi, Regional Director welcome all participants and presented a powerpoint presentation and discussed all the guidelines/instructions issued by IGNOU HQrs for conducting TEE June 2024 and also briefed about online delivery of Question papers through Online (OQPDS), online portal for daily attendance monitoring as per details provided by SED IGNOU Hqrs. Dr. Tripathi also instructed exam centre superintendents to compulsorily check the Hall Ticket and IGNOU I Card of the examinee during the entry of examination hall and also match their photographs. Exam Centres were also informed that advance of TEE has also been released by Regional Centre.

All the exam centre superintendents confirmed that confidential material for TEE June 2024 has been received and they have sent confirmation as per Annexure-I to SED Hqrs under intimation to RC. Dr. U. N. Tripathi said that room-wise seating arrangement is to be displayed at the entrance of each room at exam centre and question paper must be kept in Safe custody of the exam centre superintendent only. Dr. Tripathi also instructed that how the data of examinee of late fee and exam centre change candidates are to be managed and to also follow the guidelines/instructions issued by Ministry of Social Justice and Empowerment (MoSJE) and IGNOU Hqrs for TEE June 2024 for disabled students. If any issue arises during the exam, the examination superintendent must inform the Regional Director or RC officials immediately.

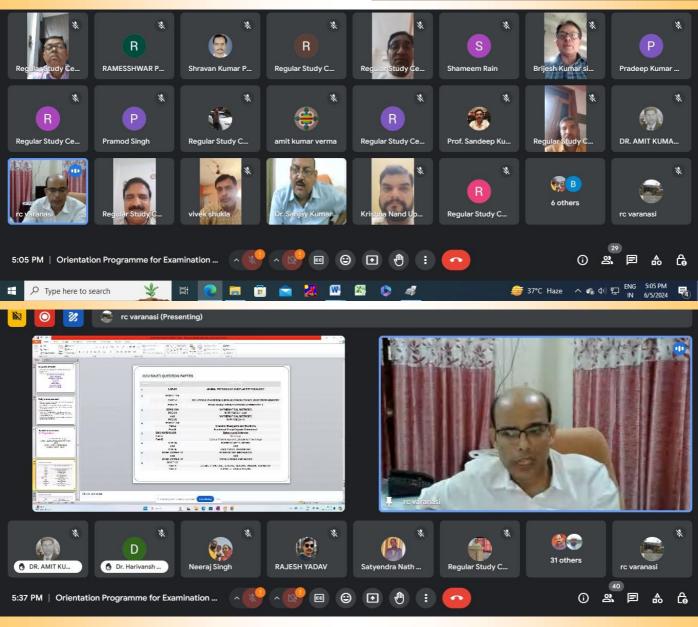


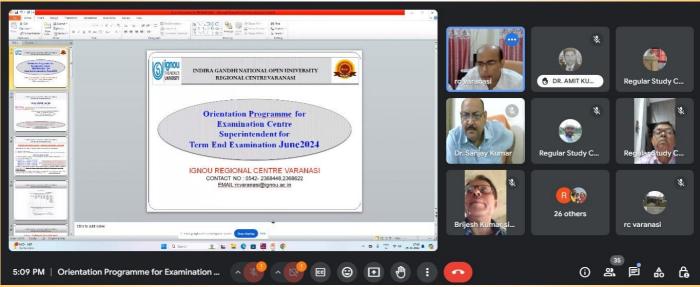




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